

# Overhead Crane Operator

## Practical Evaluation

<b>Operator's Name:</b>	<b>Theory Training Date:</b>
<b>Evaluator/Trainer:</b>	<b>Evaluation Date and Time:</b>
<b>Equipment Details:</b>	
<b>RESULT:</b> <b>PASS</b> <b>FAIL</b>	

Scoring for individual items: Pass / Fail / NA

Pre-Operational and Planning	Score	Notes
Understands workplace-specific emergency procedures.		
Selects the Correct Crane for the Task.		
Shows familiarity with controls.		
Determines load weight.		
Confirms crane capacity and accessories meet or exceed load capacity.		
Conducts a pre-operational inspection correctly.		
Conducts a functional check.		
Logs pre-operational inspection results in accordance with company requirements.		
Conducts path assessment and plans route.		
Set's up restricted zones around operational area.		
Rigging, Lifting, Lowering, and Positioning		
Inspects the load to determine it's safe to handle.		
Selects the correct rigging accessories (slings, spreader bar, etc.).		
Selects the correct rigging hardware.		
Uses the correct rigging technique for the load.		
Ensures the load is balanced, stable, and rigged in alignment with the center of gravity.		

Uses smooth, slow, and controlled movements and does not shock load.		
Keeps distance and maintains safe body positioning (clear of pinch and crush points).		
Ensure other personnel keep distance and maintain safe body positioning (clear of pinch and crush points).		
Selects the correct location to set down the load.		
Sets down the load uniformly and correctly so that it cannot tip, collapse, or fall.		
Does not exceed established stacking height and configuration.		

## Traveling

Effectively uses warning signals, lights, and alarms to alert personnel at the appropriate times.		
Maintains adequate distance from load and does not pass load over self or other personnel.		
Looks in the direction of travel prior to activating controls and maintains visual contact with load at all times.		
Maintains adequate load clearance and load height under the circumstances.		
Travels at a suitable speed for the load conditions and surrounding environment.		
Continuously scans surroundings and maintains awareness of obstacles and personnel.		

## Shutdown

Does not leave a suspended load on the crane.		
Positions the trolley and bridge in their designated parking areas.		
Removes slings and accessories as required and places them in their designated locations.		
Turns off the main power supply and secures the crane.		
Places pendants and remote controls in their designated areas.		

## Additional Safety

Wears the correct personal protective equipment.		
Understands methods of communication including the specific signals used in the workplace.		
Consistently communicates with riggers, pedestrians, and other personnel.		
Maintains self and pedestrian positional awareness in relation to the load at all times.		
Maintains visibility of crane, load, and all personnel at all times.		

Remains undistracted and focuses on crane operation at all times.		
Never leaves controls unattended.		
Adheres to all company safety guidelines and procedures.		

## Additional Notes

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<b>Evaluator/Trainer Signature</b>	
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